



Limitless Sports & Activities Privacy Policy

Our contact details:

Name: Limitless Sports & Activities

Address: 10 Norris Drive, Godmanchester, PE29 2NW

Phone Number: 07956 674890

E-mail: limitlessportactivities@gmail.com

The type of personal information we collect:

We currently collect and process the following information:

- Name of booker
- Contact details.
- E-mail address.
- Postal address
- Name of attendee
- Date of Birth of attendee
- Information on attendee relevant to them participating in an event.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Attendance on a Holiday Activity

With your permission, we also receive personal information indirectly, from the following sources in the following scenarios:

- School that your child attends, in the event you have given permission, and we need information on EHCP's.

We use the information that you have given us to:

- To process your booking
- To ensure that your child's welfare and safety needs are met.
- To meet our legal obligations



We only share this information with Staff or other parties that are employed by us to deliver facilities at the activities, however. should any safeguarding concerns or legal proceedings require us to pass on your personal information we trust you will understand that we have a duty to comply with the law. Please be aware that the way in which your personal details would be legally protected within the UK may differ from other countries.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You can remove your consent at any time. You can do this by contacting limitlessportactivities@gmail.com

(b) We have a contractual obligation.

(c) We have a legitimate interest.

How we store your personal information

Your information is securely stored.

There are legal requirements for how long we have to keep data for before destroying it. Due to the nature of our services involving children we are required to keep information relating to each child and their booking for 25 years after they leave camp. All data is archived by year of attendance and destroyed after 25 years. When the time arises, we securely delete and destroy all of the information we hold. Hard copies of personal data are shredded, and electronic copies are securely deleted.

Whilst we hold data for longer, we will only actively use this to contact you regarding our products and services within a maximum of 3 years of your last booking/enquiry with us.

Your data protection rights.

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.



Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at limitlessportactivities@gmail.com. if you wish to make a request.



How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at **[Insert your organisation's contact details for data protection queries]**.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

Tell people how to make a complaint to you here. Include the ICO's address.